

AMANDA RUTH

Visual Communications

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Lakewood, CO 80228

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**OBJECTIVE**

Secure a position as a graphic designer producing print media, creating websites and other graphic related projects.

**EDUCATION**

**Bachelor of Fine Arts** in Graphic Design & Interactive Media, April 2003, Rocky Mountain College of Art & Design

**SKILLS**

Graphic Design; Typography; Electronic Prepress; Efficiently multi task in order to expedite production and meet deadlines; Web site design; HTML code & cascading style sheets; Work with and adapt javascripts; Proficient on both Macintosh and Windows platforms; Works comfortably in a collaborative setting; Establish relationships with printers; Hands-on approach; Customer focused, Filing; Faxing; Answer phones; Type 40+ wmp; Data Entry;

**SOFTWARE**

Adobe Photoshop, Adobe ImageReady, Adobe Illustrator, Adobe InDesign, Adobe Acrobat, Acrobat Distiller, QuarkXpress, Macromedia Homesite, Macromedia Flash MX, WS FTP Pro, Microsoft Word, Microsoft Excel, Microsoft Outlook, Microsoft PowerPoint

**EXPERIENCE**

**Current - March 2003 Freelance Graphic Designer**

- Work with a variety of clients creating and designing web sites, identity/logo design, stationery, newsletters, brochures, direct mail, t-shirt designs
- Establish relationships with printers & clients
- Administrative work including but not limited to: e-mailing, faxing, filing, billing, typing, phoning and meeting with clients

**Current - July 2003 Ayers Advertising**

- Work with clients and representatives from Radio Stations, Newspapers & TV stations.
- Typing, filing, mailing, answer phones, faxing
- Occasional design work
- Web design & creation

**February 2003 - 1999 AmmaGrafix**

- Worked as a contract/employee production artist/graphic designer
- Designed and created client web sites, client logos, stationery, custom illustrations, direct mail, newsletters, brochures, packaging designs

**AFFILIATIONS** Member of **AIGA** (American Institute of Graphic Arts)  
Member **ADCD** (Art Directors Club of Denver)

**ACTIVITIES** **Current - March 2003:** Co-Instructor of the Cherry Creek Winter Guard, a non-profit organization for youth ages 12-18  
**2002 - 1999:** Member of the Incognito Winter Guard, a non-profit organization for youth ages 15-22

**HONORS** 2003: Runner up for a logo design contest held by the World Youth Peace Summit (global competition for people 30 years and younger).  
2003: Graduated Magna Cum Laude  
2002: Silver Medal RMCAD Student Show 2002 Photography  
2002: Silver Medal RMCAD Student Show 2002 Liberal Studies  
2001: Silver Medal RMCAD Student Show 2001 Experimental Typography

**REFERENCES** Available upon request